

# Trainee Advanced Clinical Practitioner

## Job Plan

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### Summary:

- The Trainee ACP will work within the surgery team across the four pillars of Advanced Practice and will engage in regular reflective practice and clinical supervision. Below is a base job plan highlighting time that will be spent on each area.
- There will be a dedicated study day to replace a working day for university time and independent study – flexible as dependant on university timetable.

### Daily Activities:

#### Monday:

- **8:00 AM - 9:30 AM:** Project management time
- **9:30 AM - 12:30 PM:** Supervised patient consultations and assessments
- **1:00 PM - 2:30 PM:** Team meeting (clinical meeting, MDT meeting, Palliative Care meeting)
- **2:30 PM - 5:00 PM:** Supervised patient consultations and assessments
- **5:00 PM - 6:00 PM:** Reflective practice

#### Tuesday:

- **8:00 AM - 9:30 AM:** Clinical Triage
- **9:30 AM - 12:30 PM:** Supervised patient consultations and assessments
- **1:00 PM - 2:30 PM:** Participation in clinical governance activities
- **2:30 PM - 5:00 PM:** Supervised patient consultations and assessments
- **5:00 PM - 6:00 PM:** Project management time

#### Thursday:

- **8:00 AM - 9:30 AM:** Clinical triage
- **9:30 AM - 12:30 PM:** Supervised patient consultations and assessments
- **1:00 PM - 2:30 PM:** Educational program development and delivery
- **2:30 PM - 5:00 PM:** Supervised patient consultations and assessments
- **5:00 PM - 6:00 PM:** Reflective practice

**Friday:**

- **8:00 AM - 9:30 AM:** Clinical triage
- **9:30 AM - 12:30 PM:** Supervised patient consultations and assessments
- **1:00 PM - 2:30 PM:** Participation in clinical governance activities
- **2:30 PM - 5:00 PM:** Supervised patient consultations and assessments
- **5:00 PM - 6:00 PM:** Dedicated supervision session with Clinical Supervisor

**Key Components of the Job Plan:****1. Clinical Practice:**

- Conduct patient assessments, history taking, physical examinations, and diagnostic investigations under supervision.
- Develop and implement evidence-based care plans, including prescribing medications and treatments where appropriate.
- Provide clinical advice and support to patients, families, and healthcare professionals.

**2. Leadership and Management:**

- Involvement in clinical governance initiatives to ensure high standards of care.
- Contribution to the strategic planning and development of the practice (project management).

**3. Education:**

- Participation in training sessions, workshops, and seminars on advanced clinical practice topics.
- Development and delivery of educational programs for staff and students.

**4. Research and Development:**

- Engagement in clinical research projects to advance primary care.
- Critical appraisal and application of research findings to improve patient care.

**5. Reflective Practice:**

- Regular reflective practice sessions to document learning and competencies.
- Dedicated time with Clinical Supervisor.