Supplier Set-Up/Amendment Form

Please complete all relevant fields within the form to ensure that the Oracle supplier is created/amended without any delay. Fields marked \* are compulsory: we will not be able to process the request unless they are completed.

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| --- |
| COMPANY INFORMATION |
| Supplier Name\* |  |
| Company VAT Number |  |
| Company Registration Number |  |
| Charity Number |  |
| NHSE Contact\* |  |
| REGISTERED ADDRESS | REMITTANCE ADDRESS (IF DIFFERENT) |
| Address Line 1\* |  | Address Line 1 |  |
| Address Line 2 |  | Address Line 2 |  |
| Address Line 3 |  | Address Line 3 |  |
| Address Line 4 |  | Address Line 4 |  |
| City\* |  | City |  |
| Post Code\* |  | Postcode |  |
| CONTACT INFORMATION |
| Telephone Number\* |  |
| PO Email Address |  |
| Remittance Email Address\* |  |
| BANK ACCOUNT INFORMATION |
| Old Details (Amendments Only) | New Details (All Requests) |
| Bank Name |  | Bank Name\* |  |
| Bank Branch Name |  | Bank Branch Name |  |
| Sort Code |  | Sort Code\* |  |
| Account Number |  | Account Number\* |  |
| Name on Account |  | Name on Account\* |  |
| Currency |  | Currency\* |  |
| DECLARATION |
| I declare that the information given on this form is correct and complete. |
| Request Completed by(Print Full Name) |  | Date |  |