**Job Plan Examples**

**Trainee ACP**

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| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **AM** | Clinical | Clinical | Workplace Supervision with coordinating supervisor | HEI / study day | Clinical |
| **PM** | Admin – | Clinical | Clinical | Clinical |

**ACP**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **AM** | Clinical | Clinical | Workplace Supervision with coordinating supervisor | Clinical | Clinical |
| **PM** | Admin –  Focusing on audit  (research) and leadership elements  (leadership) | Clinical – supporting trainees (associate supervisor)  (Education) | Clinical | Delivering education | Clinical |

**Lead/Experienced ACP**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | **Monday** | **Tuesday** | **Wednesday** | **Thursday** | **Friday** |
| **AM** | Innovating services – leadership  audit & research | Providing Workplace Supervision as coordinating supervisor | Providing Workplace Supervision as coordinating supervisor | Delivering education at HEI or via other routes to PCN | Clinical |
| **PM** | Clinical | Clinical | National NHS England work |

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| --- | --- | --- | --- | --- | --- |
|  | Monday | Tuesday | Wednesday | Thursday | Friday |
| AM | Clinical - Triage | Clinical -Triage | Education – monthly teaching and meeting. Alternating Fridays per month | Clinical | Clinical  Education – supervision for 1 hour with trainee |
| PM | Clinical | Management  time | Clinical – AHP student shadowing | Clinical | Clinical |