

# LEAP webinar

## Demystifying the PCN Learning Environment Approval Project

15<sup>th</sup> February 2024



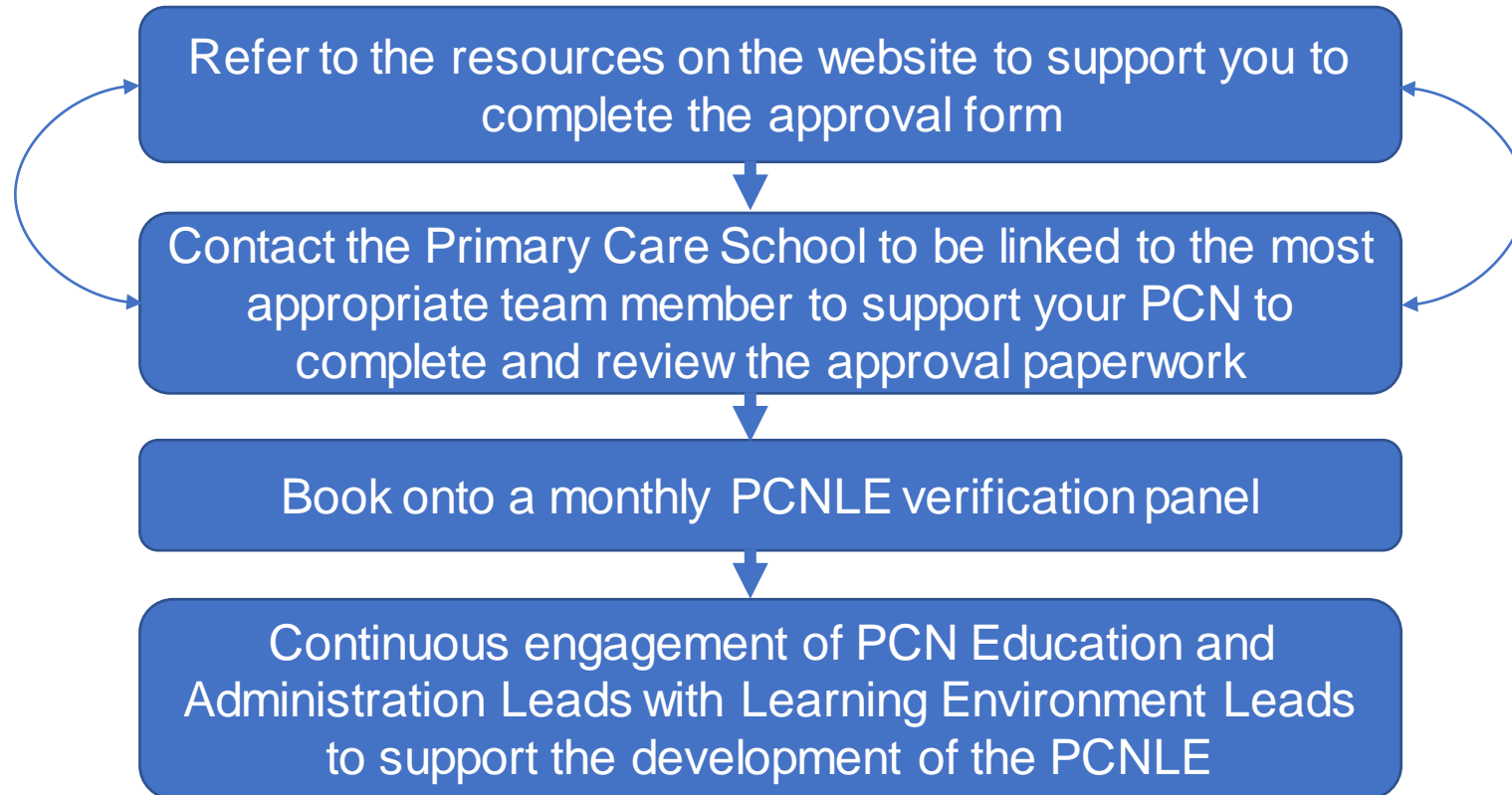
# Webinar Overview

- A walk through the approval process and Top Tips for success
- PCN example 'what does good look like?'
- Address the elephant in the room - open mic for your questions, concerns and queries

# LEAP project

- Previously approval of learning environments in Primary Care has been at individual practice level, with reapproval required for new learners and new placements
- The PCN Learning Environment approval project steps up approval of Learning Environments to a PCN-wide level
- Project roll out - Phase 1: Wider workforce, Phase 2: GP trainees and medical students
- Approved PCNs can host any wider workforce learners, e.g. a PCN that previously only hosted nursing students may now host any wider workforce learner, such as a trainee paramedic

# Approval process and beyond



- An in depth step-by-step flowchart setting out the approval and verification process is on the website
- Contact the Primary Care School via the shared inbox: [england.primarycareschooltw.se@nhs.net](mailto:england.primarycareschooltw.se@nhs.net)

# Support and resources

- Before you begin visit the '[Gaining approval as a Primary Care Network Learning Environment](#)' webpage:

Key resources	Content
<a href="#">Primary Care Network Approval document Version 2</a>	The approval form to complete and submit to verification panel. Sets out the approval process and provides guidance to completing the form
<a href="#">Reference guide for Primary Care Network Approval document</a>	Background to the project and the HEE Quality Framework 2021 that the approval form is mapped to
<a href="#">Supporting guidance for PCN Approval form</a>	A practical guide to support you to complete the approval form. Provides prompts and examples of the type of evidence the verification panel are looking for to demonstrate how you've met each quality measure

- Support and coaching for PCN education teams to complete the approval form is available from the Primary Care School (Learning Environment Leads, Learning Environment Facilitators and Training Programme Directors). Contact via the shared inbox: [england.primarycareschooltw.se@nhs.net](mailto:england.primarycareschooltw.se@nhs.net)

# Approval Form

The approval form includes:

- data on all educators and training locations within the PCN
- a quality self-assessment (30 questions) which covers six quality areas mapped against the [Health Education England Quality Framework \(2021\)](#):
  1. Creating a culture of quality, safety, learning and continuous improvement
  2. Educational governance and risk management
  3. Delivering programmes and curricula
  4. Facilitating learning
  5. Supporting and developing learners
  6. Supporting and developing supervisors
- To be approved as a PCN wide learning environment you must demonstrate how your PCN meets each quality standard on the approval form by providing supporting evidence and learner examples

# Top Tips

- Engage with the Primary Care School, build a relationship with your Learning Environment Lead
- A collaborative multi-professional approach to completing the approval form is recommended
- Make use of existing resources e.g. Wessex Multi Professional Quality Assurance Toolkit
- Read all six sections of the approval form before starting the self-assessment to avoid duplication
- Refer to the supporting guidance document to support you to complete the self-assessment
- Provide learner specific examples and state how evidence for each quality domain links to learners
- Demonstrate how learners are made aware of and supported to engage with relevant policies
- Provide balanced (positive and negative) examples. Showcase what you are proud of in your PCN!

# Key points HEIs look for

- HEIs are responsible for meeting the Regulatory requirements for the different professional bodies for the wider workforce learners that they place. HEIs require robust evidence to provide assurance that PCNs are meeting quality standards
- Ensure all the evidence in the approval form links back to support of wider workforce learners
- Discuss how you plan to / already engage with HEIs
- Demonstrate how your PCN communicates with HEIs and links in with their concerns escalation processes
- Evidence how your learning environment ensures the supernumerary status of pre-registration learners if required
- Evidence how your learning environment makes reasonable adjustments to meet the needs of individual learners



# Verification panel and Outcomes

- The verification panel comprises:
  - A Chair from the Primary Care School Senior Leadership team
  - A Quality representative
  - An HEI representative
  - Administrative support
- PCNs are not required to attend panel and no site visits are required
- The panel review the approval form to determine if there is sufficient, good quality evidence that the PCN meets the quality measures mapped to the standards in the HEE Quality Framework
- An outcome is collectively awarded:
  - Approved as a PCN learning environment
  - Approved as a PCN learning environment with actions
  - Not approved as a PCN learning environment

# Developing your PCN wide learning environment

Following approval PCNs will be supported to develop their learning environment, which may include:

- workforce and supervisor mapping
- developing existing or innovative structures for supervision
- expanding learner placements
- expanding training sites, to include for example, care homes, community pharmacy etc.
- developing new integrated, interprofessional pathways for learning
- introducing new learners
- standardising governance across the PCN
- generating sustainable income through tariff to maintain an education / administrative team to facilitate learner placements and support training development

# Wider Workforce Learners in Primary Care

Student Group	Tariff/Funding for Practice	Placement Length/Pattern	Supervisory Requirement
<b>Nursing Students (Adult, Child, MH &amp; LD)</b>	Approx. £140 per ft week (usually £845 per 6 week placement). Apprentices do not attract tariff.	6 weeks (full time – up to 12 weeks)	Nurse to assess. Any HCP to supervise.
<b>Trainee Nursing Associates</b>	Approx. £140 per ft week. Apprentices do not attract tariff.	4-6 weeks (full time or 2-4 days per week)	Nurse or NA to assess. Any HCP to supervise.
<b>Return to Practice, Nursing placements</b>	£500	Minimum of 150hrs placement (usually 2-4 days per week)	Nurse to assess. Any HCP to supervise
<b>Physician Associate</b>	Approx. £2-5k per placement (£14.96 per hour)	Variable between HEIs - 20 weeks (2 days pw) or 4-8 weeks (full-time)	GP to complete initial and final interview. Any HCP to supervise and assess.
<b>Paramedic</b>	Approx. £140 per ft week	1-2 weeks (full time )	Not assessed. Any HCP to supervise.
<b>Physiotherapist</b>	Approx. £140 per ft week	4-8 weeks (part time or full time)	Registered AHP to assess. Any HCP to supervise.
<b>Occupational Therapist</b>	Approx. £140 per ft week	4-8 weeks (part time or full time)	Registered AHP to assess. Any HCP to supervise.
<b>Dietitian</b>	Approx. £140 per ft week	4-8 weeks (part time or full time)	Registered AHP to assess. Any HCP to supervise.
<b>Pharmacy Student</b>	Approx. £140 per ft week	1-3 weeks (full time)	Pharmacist to assess. Any HCP to supervise.
<b>Nurse Cadet/ Work Experience</b>	No funding available	20hrs observational work experience (5hrs over 4 days)	Any member of staff to supervise. Observation only.

# Showcasing a trailblazer PCN

- The experience of City East Oxford Primary Care Network

# Example timetable

City East Oxford Pilot -- PCN Learning Environment Placement Schedule					
Anna Watt	Paramedic				
PCN Introduction Week One					
w/c 04/09/23	Monday	Tuesd	Wednesday	Thursday	Friday
Start time	9:30	10:00	8:45	9:00	9.00
08:00 - 09:00					
09:00 - 10:00	<b>PCN Introduction</b> with PCN Manager, Bartlemas Surgery <b>09:30 - 11:30</b>		<b>Care Home Ward Round</b> with GP St Clements 08:45 - 12:30	<b>Clinical Meeting</b> St Clements 08:45 - 09:45 (to join from 9am)	<b>Sit In with GP</b> Cowley Road
10:00 - 11:00					
11:00 - 12:00					
12:00 - 13:00	Bartlemas Surgery <b>Partners Daily Briefing</b> <b>12:00 - 13:00</b>		<b>Professional Discussion</b> with Dr Rohit Kotnis  <b>Professional Discussion with Care Home lead</b>	<b>Shadow First Contact Physio clinic</b> Bartlemas Surgery 10:00 - 12:30	<b>Shadow Reception</b> Cowley Road
13:00 - 14:00	<b>Lunch 13:00 - 13:30</b>	<b>Shadowing Primary Care Visiting Service Team</b> <b>10:00 - 18:00</b>	<b>Lunch 12:30 - 13:00</b>	<b>Lunch 13:00 - 13:30</b>	<b>Lunch</b>
14:00 - 15:00	<b>Shadow LD Annual Health Check – care co-ordinator</b> Bartlemas Surgery <b>13:30 - 16:00</b>		<b>Shadow Care Home Prescribing Clinic – PCN Pharmacist</b> St Clements 13:00 - 17:00	<b>Diabetic MDT meeting</b> St Clements MS Teams 14:00 - 15:00	<b>Shadow Paramedic</b>
15:00 - 16:00					
16:00 - 17:00	PCN Manager Catch up @TBC			<b>Shadow Minor Surgery</b> St Clements 15:00 - 17:00	<b>Triage session</b> Cowley Road
17:00 - 18:00					
18:00 - 19:00					

# Questions, concerns, troubleshooting...

# Project deliverables

One-off project funding of £21,000 has been made available to PCNs to support the development of their PCN learning environments. Project deliverables include:

- Nominate a lead educator and administrator
- Develop a PCN induction framework
- Develop a PCN placement profile
- Develop PCN placement plans / pathways
- Develop and maintain an Educator Database