# **Action plan**

**Part of the**

**Multi Professional Quality Assurance of the Practice Learning Environment Toolkit**



**Action plan table**

This action plan table has been developed as part of the assurance process. It can be used as part of the approval tool to illustrate when a quality standard is either working towards, or not achieved, following the [ongoing monitoring tool](https://wessex.hee.nhs.uk/quality/quality-learning-workplace/multi-professional-quality-assurance-toolkit/) or when supporting a concern of the clinical learning environment ([escalation and triangulation guidance](https://wessex.hee.nhs.uk/quality/quality-learning-workplace/multi-professional-quality-assurance-toolkit/)).

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| Standard ID  | Area for Development (Please include the Risk Assessment Tool is appropriate)  | Proposed Action/s to be taken  | Outcome required (include timescales)  | To be completed by (person responsible) and date of review  | Review completed by whom and date of review  |
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