

Fully funded clinical skills portfolio course

Course summary

This course is a fantastic, full funded, opportunity for any new Health Care Assistants (HCA) working in General Practice to increase their skills and competencies in a range of clinical skills and areas of practice. In addition, this course can be used as a refresher for existing HCAs who would benefit from a new set of practice competencies.

Individuals in Personalised Care or General Practice Assistant roles might also find the content of this course helpful. As may those looking to move from an administrative capacity into a more a clinical role.

The interactive two-day workshops focus on evidence and accountability and will cover several core subjects as well as providing a competency framework for completion and further learning back in the workplace. Using a blend of resources such as quizzes, case studies, practice sessions, scenarios and group discussion, the teaching will be both fun and informative.

Dates and venues

This is a two-day face-to-face course, which will take place 09:00 – 16:00, and will include a half day follow-up via Zoom.

August 2023 course

- **When:** Tuesday 15 August and Wednesday 16 August
- **Where:** Unipart, Cowley, Oxford
- **Follow-up session:** Friday 15 September

November 2023 course

- **When:** Wednesday 1 November and Thursday 2 November
- **Where:** The Hub Conference Centre, High Wycombe
- **Follow-up session:** Tuesday 28 November

Further courses will run in 2024 – dates and venues TBC

Course summary

Before applying, please seek the support of your line manager to proceed.

To book a funded place please contact: primarycareschooltvw.se@hee.nhs.uk

Example programme summary

Please see below example of the programme summary:

<u>Day one (face-to-face)</u>	<u>Day two (face-to-face)</u>	<u>Day three (via Zoom)</u>
<p>09:00 arrival</p> <ul style="list-style-type: none"> • Register and coffee, • Introductions • Issue portfolios <p>Governance and role development</p> <ul style="list-style-type: none"> • Clinical governance / what is my role? • How can I develop and progress? • Chaperone training <p>Clinical Observations</p> <ul style="list-style-type: none"> • Accurate monitoring • Temp / resp / urinalysis / inhaler use <p>Cardiovascular</p> <ul style="list-style-type: none"> • How to take a blood pressure • Hypertension • Modifying risk for vascular dementia • Case studies and quiz. <p>16:00 close and prep for day two</p> <p><i>Tea/coffee and refreshments available. Please feel welcome to bring your own lunch.</i></p>	<p>09:00 arrival</p> <ul style="list-style-type: none"> • Welcome to day two • Feedback • Recap on learning from day one <p>ECG monitoring with competency</p> <ul style="list-style-type: none"> • Taking an E.C.G knowledge • Competency • Group work • Scenarios <p>Diabetes</p> <ul style="list-style-type: none"> • Understanding diabetes • How to assess the “At Risk” foot with competencies <p>Removal of Stitches and Staples session</p> <ul style="list-style-type: none"> • Workshop with competencies <p>16:00 close and prep for follow-up day two</p> <p><i>Tea/coffee and refreshments available. Please feel welcome to bring your own lunch.</i></p>	<p>09:30 – 12:30 or 13:00 – 16:00</p> <ul style="list-style-type: none"> • Welcome & recap <p>Evaluation of competencies and “putting it into practice”</p> <ul style="list-style-type: none"> • Presentation on effective communication in the team • Reflective writing • What’s next: <ul style="list-style-type: none"> ○ Opportunities and courses to develop <p>Interactive quiz to refresh and update all your learning</p> <p>Certificates and evaluations</p> <p>12:30 or 16:00 close</p>