

Wessex Primary Care Training Hubs

Supporting the Development of Our Future Primary Care Workforce

GP Assistant (GPA) outline of training and expectations 2019.

- A GP Assistant (GPA) is a hybrid general practice worker, part clinical HCA and part clerical like a personal assistant. A GPA is **not** a Physicians Associate.
- The learning and role is EXPERIENTIAL.
- Each learner has as GP mentor.
- Tutorials needed to be weekly with protected time for learner to write up reflective learning.
- Monthly meet ups with the practice manager, to continually reflect on what and how services can be offered by the GPA.
- 18 month duration level 3 Senior Support Worker Apprenticeship with 20% study time (this could include in house training, bespoke days shadowing or self-directed study and time to work on apprenticeship assignments), 15 days of which will be attended study time.
- GPA role would be expected to have been formulated and embedded in the GP Practice with in the first 6 months of the apprenticeship.
- Learners are required to be employed for a minimum of 30 hours a week during the apprenticeship.
- The GP Practice will ultimately design the role to best fit their GP, services, population and patient needs and take into consideration the GPA's own experience and potential and actual competencies.
- The learner is expected to attend all the study days.
- There will be a three way learning contract (as with all apprenticeships) between the learner, employer and training provider.
- All apprenticeships have an end point assessment (EPA) all learners must complete this.
- Only on completion of the apprenticeship, study days, competencies and mentoring will PCTH HH Wessex award a certificate recognising the learners GPA Training.
- The PC Network or individual GP Practice is responsible for their apprentice and all employment issues.
- The PC Network or individual GP Practice is responsible for shaping the GPA role, clinical pathways to be used and clinical competencies and clerical.
- Part of the funds that the GP Practice receives should be used towards assisting the learner with travel expenses to the study day.
- Study days could be held across Wessex but the majority will be held at HEE Southern House Otterbourne and Hampshire Hospitals NHS Foundation Trust (HHFT), Winchester. All learners must be able to travel to these locations.
- There should always be a GP on site if a GPA is running a clinic as the GPA remains under the direction of the GP.